

UK Board of Healthcare Chaplaincy



Newsletter Christmas 2015 Edition 15.2

WELCOME

This is the 13th edition of the UKBHC's Newsletter and the first put together by me.

For the benefit of chaplains and the wider healthcare constituency, the Newsletter continues to highlight news of and insights into chaplaincy issues. Please let us know if you have any comments or suggestions for future editions.

Functions of the UKBHC

UKBHC is a multifaith organisation of practising healthcare chaplains whose primary objects are to:

- Promotes the health, safety and wellbeing of patients and service users and the protection of the public, through the UKBHC Code of Conduct and the maintenance of the register of UKBHC registered health and social care chaplains.
- Advance and disseminate the knowledge and practice of healthcare chaplaincy;
- Define and develop professional standards of chaplaincy including education, training and continuing professional development;
- Train advisers to support employers in the selection and appointment of healthcare chaplains;
- Operate procedures to consider, investigate and assess the professional conduct of registered chaplains;
- Maintain and develop systems to promote and accredit continuing professional development and the professional registration of chaplains.
- Maintain a voluntary register of health and social care chaplains.

Professional Standards Authority

You may be aware that the UKBHC is applying for Professional Status.

The UKBHC Board agreed to complete the final pieces of detail and submit their application to PSA by Feb 1st 2016.

Alongside this process, the Board has instructed a firm of solicitors to provide legal scrutiny and advice on its fitness to practice processes.

The purpose is to make sure we have robust and rigorous systems in place that will enable us to handle matters effectively and appropriately.

Here are some useful bits of information;

Applying to the PSA for AVR status

What is the PSA?

The Professional Standards Authority

- Reviews the performance of regulators.
- Reviews Fitness to Practice procedures and final decisions.
- Provides advice on policy and good practice.
- Promotes right-touch regulation.

What is an AVR?

Authorised Voluntary Registers;

- A register that has been independently verified by an

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external body, PSA, which leads to confidence.

- Demonstrate a commitment to high standards of personal behaviour, technical competence and business practice

What do registrants have to do?

Board Registered Chaplains have demonstrated:

- Evidence that they meet the eligibility criteria for registration;
- Compliance with the professional Code of Conduct and requirements for Continuing Professional Development; fitness to practice;
- Paid the relevant registration fee.

To maintain registration chaplains shall:

- Ensure that their UKBHC record is complete, accurate and contemporary;
- Maintain their CPD activity;
- Comply with the professional Code of Conduct;
- Pay the relevant registration fee.

WEBSITE

The main vehicle for contact with the UKBHC is the website - www.ukbhc.org.uk.

Please access the website regularly to keep up-to-date with important information for chaplains and others.

UKBHC Annual General Meeting 2015 Report.

The NIHCA was delighted to host the UKBHC AGM on 7th October 2015. The venue was Skainos Centre, East Belfast Mission. The Board met for its normal

business in the morning, followed by the AGM in the afternoon. There was also time for discussion about the role and development of UKBHC and other relevant chaplaincy matters.

On 18th November the NIHCA, with Belfast Trust Chaplaincy Department, hosted a multidisciplinary training day on Coaching at end of life. Speaker was Rev Don Eisenhower. 65 people attended, with 37 chaplains and 28 other healthcare professionals, including bereavement coordinators, nursing staff, nursing sisters, palliative care nursing staff, social workers, physios, nursing auxiliaries, dieticians, mortuary staff, theatres staff and occupational therapists. Evaluations of the day were very positive. There is interest now in hosting an annual multidisciplinary training day.

Our thoughts and prayers are with chaplaincy colleagues and communities who are facing the impact of challenging weather conditions.

Spotlight on members of the UKBHC Board

**Tony Kyriakides -
Coordinator(Professional Advisers'
Panel) & Development Officer
(Supportive Reviews)
<tony.kyriakides@nhf.net>**

An important and fulfilling part of my working life has been in the field of healthcare chaplaincy, initially leading a team in a South London psychiatric hospital before moving to Plymouth. There, after university and local authority

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jobs, I managed a department of pastoral and spiritual care, for ten years, in a large NHS Trust providing specialist care across the Southwest. More recently, I was palliative care lead chaplain to Imperial College Healthcare before, this year, moving to a Marie Curie hospice in North London. Alongside this, and over the last six years, I have been researching a PhD on the subject of identity, which is based on conversations with twelve NHS healthcare chaplains around the country. All-in-all, this means that my experience of healthcare chaplaincy has been broad both in terms of chaplaincy practice and geographical spread.

As for the new role, there are two parts – despite the fact that it's a one-day-a-week job. The coordinator is responsible to the Reference Group, established in 2011 by the main chaplaincy stakeholders. Since taking up this role, I have looked at procedures and policies with a commitment to making them more transparent. The role of development officer for supportive reviews, on the other hand, emerged out of the Chaplaincy Leadership Forum and the paper, *Transforming Chaplaincy for the Future*. Its remit is to set up 'a model of systematic service review which [will] support chaplaincies in developing and making the case to meet the best practice outlined in the new guidance [for chaplaincy in England, 2015]'. By the time you read this, I will have begun a consultation process with chaplains in England to identify what shape supportive reviews might take. If you would like to contact me to discuss either

parts of the job, my mobile is 07929 775 228. I look forward to hearing from you.

REGISTRAR'S MESSAGE - PLEASE DON'T SHOOT THE MESSENGER!

As we reach the end of another year, as the UKBHC Registrar I can report that we have presently have 418 chaplains on the register. We have recently had to remove 91 members from the register through non-payment of 2014 fees, but I did notice that a large number of these have retired or moved on from Chaplaincy and perhaps just hadn't got round to letting us know!

The good news is that we have gained 37 new members this year, with another 14 applications being processed. It is encouraging to see so many Chaplains registering with the UKBHC and that membership is gaining such credibility within the Chaplaincy community.

Fees for 2016 have been set as £35 and will be due in January. The usual e-mail reminders will be sent out. There will also be an opportunity at that time to update the details that we hold for individual registrants and I would encourage our registrants to look at that so that we have the correct information and contact details.

As some special pleas from the Registrar, I would ask, first of all, that our registrants respond in time to fee and CPD summary requests so that I don't have to send a reminder letter about these things later on in the year. Also that, if I do have to send a 'Registrar's Message' later on in the year in order to remind you, that these are seen for what they are, a gentle reminder. Also that registrants appreciate that systems are not fool proof and we may have made a mistake, in

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which case, I would be grateful if registrants would simply point this out to us. And finally, that payment of fees and completion of our CPD summary are a comparatively easy minimum requirement of registrants of a profession and don't take terribly long to complete. Please don't shoot the messenger or his secretary when these are requested or when a reminder note has to be sent!

With all good wishes for your work as Chaplains.

Iain Macritchie
UKBHC Registrar

Newly Appointed Chaplaincy Training

During 2015 twenty completion certificates have been issued to newly appointed healthcare chaplains who have completed the Introductory Training for Newly Appointed Healthcare Chaplains course.

Although students self enrol for the training it for Lead Chaplains to decide who in their Trust/Health Board should undertake the training. The revised login details for 2016 will be made available to lead chaplains in the New Year by email. There is a facility for lead chaplains to access a Read Only version of the course in order that they might assess who in their Trust/Health Board the course would be suitable for, these details are available from the course administrator.

Newly appointed chaplains who do not have a Lead chaplain, for example hospice chaplains, can access the course by e-mailing the administrator from a

work e-mail address and confirming the name and place of their appointment.

It is expected that the course will be revised in 2016 taking into account the evaluation feedback from those who have completed the course.

The website is available at <http://learn.ukbhc.org.uk> there's even a 'read only' guest log-in for experienced chaplains who want a peak. The course has been accredited by the UKBHC with 15 CPD points.

The course is administrated by David Mitchell

chaplaincy.training@gmail.com

Nominations to the Board of UKBHC Is This YOU?

The Board of UKBHC continues to promote the work of healthcare chaplaincy. To that end, we are writing to all registrants to advertise the vacancy for two professional directors of the Board. The standing orders of the Board set out the necessary criteria for the election of directors and these are tabulated as follows:-

Four elected professional directors. A person is eligible for election as a professional director of the Board if he or she:

- 1) Is a member of the AHPCC, CHCC, NIHCA or SACH;
- 2) Is registered as a healthcare chaplain with the UKBHC; and has no persisting conflicting interests with the purpose and objectives of the Board.

Can I ask that people will give this matter some consideration and either respond directly or approach a person, to ask them if they would be willing to be a director of the Board. We ask that any candidate produces a personal statement as to why and what they would bring to the Board.

The closing date for such applications is 1st March 2016 and should be submitted to the Chair.

Treasurer

The UKBHC are also looking to appoint a new Treasurer from April 2016. The duties of the treasurer are;

As treasurer my duties are:

- Operate a bank account for the Board.
- Keep a record of all income and expenditure.
- Prepare Annual Accounts and Budget.
- Prepare and Annual Statement for the board making a recommendation for the Registration Fee.
- Submit Annual Accounts to Companies House.
- Liaise with the Web Manager for the issuing of annual fees notices and reminders.
- Operate a PayPal Account to receive registration Fees.

I am told by our current Treasurer that this role isn't too time consuming and if anyone is interested David is happy to discuss the role. He can be contacted on david@reudmitchell.co.uk

CPD and the annual audit process

All the members of UKBHC will be familiar with the concept of CPD – continuing professional development. Each year each registrant is asked to complete their annual return. The members of the Board have recently we utilised a CPD pilot that sought to check and verify some of the data submitted on CPD returns. That pilot is now complete and the learning from it will be reported back to the Board in March 2016.

This is to alert people that the plan is to review about 5-10% of CPD returns each year by using this process. In order for that process to be robust we have road tested it with the current chaplains serving on the Board and if you are interested then you might like to talk to them about their experience.

The purpose of the exercise is not to catch any one out but rather to clarify that the CPD is being accurately reported and is appropriate for the role

The audit is asking for evidence of the underlying activity for each point declared and to say why it counts as CPD and why it is in the box it is in on the return they have done (i.e. for 2014: Self-directed learning, Professional activity, Work-based learning, Formal educational activity, Faith group connection).

It is planned that once we have all the CPD returns in for the year 2016 then we will select randomly about 10% of those

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returns for further scrutiny in June of 2016. The Board is keen to ensure that our processes are fair and appropriate and we are grateful to the members of the Board for their help in developing this audit tool.

Evidence Based chaplaincy

At the autumn 2015 meeting of CHURN (Chaplains in Healthcare UK Research Network) in Cambridge, it was decided that a number of those present would proceed to pilot the Standard Data Set (SDS) in their own settings. It is planned to run this initial pilot during December and January so we can adjust the tool after this road test. It is recognised that this is a blunt instrument but our purpose is to seek to capture some basic data that will help future work.

After the initial pilot, the revised SDS will be piloted with the Shelford Group of Hospitals, as well as continuing to use the initial pilot group of participants. The strength of this approach is that the Shelford Group is a discrete entity that will help to shape the robustness of the SDS. The continued inclusion of the initial pilot group which draws together chaplaincy services from across the UK is that we will be able to pick up and integrate some key indicators that may be valuable in the longer term. We are sending out the SDS template for both weekly collection of stats and a monthly one to all members of the CHURN network so this is as inclusive as possible.

A brief PowerPoint has been sent out to accompany this paperwork so all members of chaplaincy teams involved will have some idea of what is planned.

This is part of an initiative to develop an evidence base for chaplaincy as part of the wider strategy. If you want to know more please make contact with Derek Fraser.

Contacts

The four member groups of the UKBHC are:

AHPCC

CHCC

NIHCA

SACH

Phil Wright (Newsletter)

Philip.wright@bhrhospitals.nhs.uk



**EVERYONE ON THE UKBHC WOULD
LIKE TO WISH YOU A HAPPY
HOLIDAY AND A GREAT 2016.**