

## Draft

### MINUTES OF AHPCC EXECUTIVE MEETING of 13/14 October 2015 held at The Webbington Hotel, Loxton, Somerset

Present: Karen Murphy (chair), Markus Lange (vice-chair), Nigel Mason (secretary), Dawn Allan, Sally Bedborough, David Buck, Thomas Duncanson, Mike Rattenbury, Bob Whorton, Gary Windon

Apologies: Margery Collin, Matthew Hagan, Liza Waller

Karen offered Prayers from the book "In This Hour" by Dorothy McLee McMahon

Personal reflections on "where we are" were shared.

Recommended reading (from Karen): "The Unconscious at Work" (a psychotherapy perspective)

Previous Minutes (13<sup>th</sup> July 2015) accepted and signed.

#### Conference 2016: Touching Place – the power in palliative care

Booking made and Advertising (poster needed)      **ACTION: TOM & SALLY**

Specific booking at The Hayes (room facilities, real coffee etc) **ACTION: TOM & SALLY**

#### **SUNDAY May 15<sup>th</sup> pm Executive to arrive and set-up.**

##### **Programme:**

##### **Monday May 16<sup>th</sup>**

From 1.30pm arrival of delegates and Registration, coffee, keys to rooms when made available

2.30pm Welcome and Housekeeping (Tom and Sally); Ice-breaker (Markus)

3-4pm Session 1: Setting the Scene and inter-active discussion on themes of Conference (Karen)

4-4.30pm Refreshments (coffee/tea)

4.30-5.45 Session 2: Peter wells on equality, diversity, sexuality

5.50-6.10pm Sacred Space (Lance Blake, conference chaplain)

6.15pm Executive to meet "first-timers" at Lakeside

6.45pm Dinner with wine.

##### **Tuesday May 17<sup>th</sup>**

8am Sacred Space (Lance Blake)

8.30pm Breakfast

9.30-10.45am Session 3: Karen Elsworth on The Biology of Touch

10.45-11.10am Coffee

11.15-12.30pm Session 4: Rachel Mann Theological perspectives on Embodiment: implications for pastoral care

12.45pm Lunch

2.15-3.30pm free time

3.30-4pm tea

4-5.15pm Session 5: Workshops 1. New chaplains (Gary)

2. Peter Wells

3. Karen Elsworth

4. Ruth Mann

5. Skin & Touch (Liza and Sally)

5.30-6.30pm AGM, including Presentation by Jacki Thomas on research Project commissioned.

6.45pm Dinner

7.45-8.45 Session 6: Daring to be Regional (Markus)

8.45-9pm Sacred Space (Lance Blake)

9pm Bar open

### **Wednesday May 18<sup>th</sup>**

8am sacred Space followed by optional communion (Lance Blake)

8.30am breakfast

9.30-10.45 Session 7: Sexuality (Peter Wells)

10.45-11 Coffee

11-12.15pm Workshops 1. Peter wells

2. Karen Elsworth

3. Rachel Mann

4. Creative supervision (Bob and Markus)

5. Lance Blake

12.30pm Sacred Space to close the Conference (Lance Blake)

12.45 Dinner

Depart.

Bookshop – open only during refreshments (Dawn to facilitate); members to be asked beforehand for suggested books (Sally)

### Regional Update:

South-East due to meet November 3<sup>rd</sup> with Bob facilitating

Southwest met Oct 7<sup>th</sup> at Jane (volunteer Weston super Mare)'s farm facilitated by Gerry Gillespie, counsellor with FORCE charity on abandonment, facing one's own death, the emotional will!

Northwest has 2 new contacts and 9 met with Bishop of Huddersfield on meeting and greeting on their morning with a speaker and then sharing and reflection

Scotland meet 3 times a year (10 meet out of potential 16 contacts); Mike gave presentation on after death/digital legacy

Oxon continues with Banbury and Milton Keynes joined

Northern Ireland met (12 chaplains representing Northern Ireland and 1 from Donegal) and now re-established as the Northern Ireland and Donegal regional Group, with most signed up as AHPCC members

Wales and west continues meeting in Wrexham (highest turn out) and Macclesfield (lowest); lot of concern about hospices not filling chaplaincy posts (13 currently)

London is still problematic regarding meetings and new posts are part-timers with other jobs.

**Finances:** Current Account stands at £24,863.28 (as of 14<sup>th</sup> September 2015) and there are six subscriptions to be banked (£210) to be added to this; our other account has £8000. So, "generally healthy."

**Web-site:** summer lay-out changes successful, although a would-be hacker tried to get in. Mike changed his password and the advice: Be aware!

**Membership:** 162 paid-up members with 3 more anticipated. (£35 FULL MEMBERSHIP; £15 VOLUNTEER). Last year we made the 31<sup>st</sup> March a cut-off date to obtain discount for Conference fee. The President's letter shall come out in the New year and reminders for annual payment shall be sent shortly **ACTION: KAREN; MIKE**

**New Chaplain's Pack:** Ideas to be "pooled" for helping new chaplains (or indeed existing) re reading lists/ resources etc. On Agenda for our next meeting **ACTION: GARY; NIGEL**

**RESEARCH PROJECT:** Jackie reported she has spoken with Melanie (Hospice UK) for an updated Directory – but only old version available. She will start with "gaps" in chaplaincy provision and a questionnaire (Exec. already have by e-mail from Karen!). Agreed the personal was better so advised telephone conversation but first Exec. To make responses to Jackie first on questions arising from the questionnaire **ACTION: ALL! (To [jacki.thomas@btinternet.com](mailto:jacki.thomas@btinternet.com)); KAREN to speak with Jacki**

### External reports:

**UKHBC** – Scotland lead chaplains now no longer have requirement of "being in good standing with faith communities (this being provided for exec from Dawn) **ACTION: DAWN**

AHPCC application for registration and recognition progressing (Martin Bradley's good work).

Members of UKHBC now directors with corporate and personal liabilities. There are 418 registered members and 77 have **not (as had previously been stated in writing)** been suspended but await re-registration and renewal after a pilot audit to be carried out.

Mike reported that Scotland were critical (three-quarters currently members of UKHBC) and felt CP system cumbersome and overloaded (Karen responded it has been much revised); also a feeling it was too- English (traditionally wrangles with C of E) and with demise of SACH what did members gain? A feeling of no support and under-representation and question of what do the fees go for?

Is Paul Graham our representative?

**ACTION: DAWN**

Agreed there is a need for one to support and another to regulate.

Karen reported that once Registration has happened, UKHBC will communicate with regional groups as to its value and purpose. There is also no requirement for training to be registered.

**Chaplaincy Leadership Forum:** a meeting due in London next week to look at Transforming Chaplaincy and mainly hitherto dealt with matters of telephone conferencing. Markus gave a precis of the history of the group – it is recent coming from the Dept of Health as it revised healthcare guidelines, it comprises of the Presidents of 5 Associations and the Dept recognises the Forum primarily as the body through it which communicates.

**HCFGB:** this Hospice Chaplains Faith and Belief Group is to be communicated with **ACTION: DAVID**

**ENHC:** The European Network of Healthcare chaplaincy meet in Hungary 2016 **ACTION: KAREN**

**EAPC:** The European Association for Palliative care met in Copenhagen, a north Wales consultant attended and reported context was value based reflective practice. Gary reported that at one time a spirituality sub-group once was active but now only AHPCC member (Andrew Goodhead) associated with it and nothing to report – Gary will investigate **ACTION: GARY**

The conferences are bi-annual and the next in 2017 is in Spain, but its research congress meet in June 2016 in Dublin and question who will represent us **ACTION: GARY; NIGEL to put on next**

## **Agenda**

**Leadership Alliance:** Karen said nothing to report

**Hospice UK:** Markus reported its Bournemouth conference begins on 10 November but seems mainly concerned with management and Karen questioned whether we had been invited to be represented; the Woolf Institute in Cambridge might be useful for our web-site directing courses and conferences. Karen asked that we become alert to abstracts and posters advertising such.

**Co-ordinator of Professional advisers and Supportive Care:** Karen to see what Tony Kyriades brief is

**Conferences Protocol:** Karen reported that there are many (for eg NICE 2<sup>nd</sup> December scoping workshop and 3<sup>rd</sup> December's Public Health Exchange Symposium and its "new approach to end of life care") – she asked what protocol we had for representing AHPCC: Agreed that only those specifically related to chaplaincy because of costs and availability

**Posters:** Mike raised this where Events in which representations by or on behalf of AHPCC or the palliative care communities we represent occurred and in which a clear benefit to us was assessed, could we create a poster presentation which was owned by the Association. Agreed and Kathryn was to be sought on historic posters It shall be put on the next Agenda. **ACTION: MIKE**

**A.O.B.** Bob reported that Natalie Watson (previously of SENC Press) now senior commissioning editor to Jessica Publishers had been asked by them to widen the list on their chaplaincy books and she had then requested Bob about a new title for hospice chaplaincy. He asked how might we own this and it was Agreed that Bob and Karen (who would write an example draft chapter) would be joint-editors then asking for others contributions or distinctive essays arising from reflections covering other disciplines, patients' views, reflective practice, theological questions. Bob and Karen will report back to the Exec. Where several members had expressed a particular interest.

**Next Exec to meet at Tavistock square London on Tuesday February 7<sup>th</sup> and planned meeting after the Conference at Tavistock square on Tuesday 12<sup>th</sup> July 2016.**

**Mike to investigate the overnight 2016 provisionally at or about Inverness late sept/early Oct and will report back.**

**Conference dates: 16-18 May 2016; 15-17 2017 at The Hayes and agreed 2018 and 2019 could be explored at The Hayes on ground of Location!**