

draft

Minutes of AHPCC Annual General meeting Tuesday 17th May 2016 Swanwick

Meeting opened 5.30pm

Karen as President opened the meeting to explain to all and especially to new attendees of the conference, that we hold the AGM during the conference as a continuing means of hearing what is going on.

Apologies for Absence: Louise Adey Huish, Mathew Hagan

Minutes of AGM 2015

These were approved and signed by Karen Murphy as a true record, proposed by Judy Davies and seconded by Steve Barnes

Matters Arising:

These will be addressed as they occur on the agenda

President's Report:

The President's report (Karen Murphy) was received by the AGM

Karen highlighted that "£250 annual research grant had been established by last years' AGM but to date it had not been taken up and she encouraged members who were interested in doing research to make use of this (by applying to the Executive).

Karen said that under the terms of the scoping project Jackie Thomas a professional researcher had been employed but that it had been found the brief which we had given her was too broad. David Buck was then called upon from the executive to report that its idea was to explore the complexities of our work and encouraged us to enable it to focus on what we are searching for and so to reflect both quantitative and qualitative data: what might we say with regard to our value and our work. Could members assist in answering the question: "We are valued because" It would be too costly if the brief wasn't focused and Karen asked the floor to continue the honorarium agreed last year by the Executive ("250). All Agreed.

Karen had referred to two chaplaincy bodies in her report and expanded upon (1) the UKHBC, explaining that it brought together groups of chaplaincy bodies, some of whom had been registered on a voluntary basis as a professional body. She asked Judy Davies for further clarification and Judy said that we don't have to be UK Board registered to be a chaplain but instanced nurses and others who have registration to evidence qualifications, proper training, competence and which provides standards and a Code of Conduct etc. It isn't a question of what we might get from the UK Board but to assure employers and members of the public. It would always be a voluntary registration.

In answer to a question from the floor, it was stated by David Buck that there would not be the same expectation for volunteers.

And (2) the chaplaincy leadership Forum Karen said was concerned with strategic development; it was a small group for developing the healthcare chaplaincy profile. If there are any issues or challenges from within your trust please alert Karen – she said she needed your information to be pro-active here.

Karen thanked the AGM for the support given to her over the last year.

Treasurer's Report (given by Margery Collin):

The audited accounts were presented to the AGM (see web-site) and explained conference fees were up on last year, as was bank interest, executive expenses and book sales income. There was a difference in the fact that two representatives attend the European bi-annual conference (as this year in Hungary). We do pay for the CPD points for the conference and the person who looks after the web-site gets an honorarium. A breach of copyright for a cartoon we published some years ago was met through negotiation (and pleading of collective innocence) by Margery and was settled with a half-share of costs for liability. Subscriptions for membership were not normally met by invoice but by cheque only to Margery's address given on the application form but for conference fees this year payment can now be made either through cheque or by BACS. Hospices sometimes paid in arrears for conference and it was incumbent upon members to check with their own hospice to ensure due payment has been made.

Thanks were made to Margery and accounts were accepted by all, proposed by Mike Reader, seconded by David Buck.

Membership Report (presented by Mike Rattenbury): as of today there are 137 members (with some others unknown (retired, resigned, delayed membership? It would be useful for anyone to share); would members inform re contact changes please. This compares with 135 in 2015 and 94 in 2014.

Web-site report (Mike Rattenbury): many of you know that mike had two bereavements during the year and he gave thanks to Richard for looking after the web-site during that time but also said that through commitments he would now be relinquishing responsibility for the web-site and that Gary Windon would take over. All agreed to this.

Thanks were given to Mike for both reports and for his work and continuing responsibility and management of membership.

Reports from other representatives:

Healthcare Chaplaincy Faith & Belief Group (HCFBG) *David Buck reports:* The key aim of the Healthcare Chaplaincy Faith & belief Group (HCFBG), formerly the Multi-Faith Group for Healthcare Chaplaincy, is to promote and support religious, spiritual and pastoral care in the NHS in England. The group works to facilitate a common understanding of and

support for chaplaincy amongst faith and belief communities, chaplaincy bodies and other providers of religious, spiritual and pastoral care. Currently the recognised chaplaincy authorisation or endorsement bodies of eight faith communities (Baha'i, Buddhist, Christian (Church of England, Roman Catholic, Free Churches), Hindu, Jain, Jewish, Muslim, Sikh) are in full membership with the HCFBG. The Association of Hospice and Palliative Care Chaplains, College of Healthcare Chaplains, UK Board of Healthcare Chaplains & Non-Religious Pastoral Support Network have observer status.

The HCFBG continue to examine the way the individual representatives relate to the NHS through the group especially recently in the light of reduced funding from the NHS. After approaches and presentations from the Non-Religious Pastoral Support Network (NRPSN) the HCFBG has expressed an intent to invite them to full membership subject to further discussions and agreements. The HCFBG, following advice from the UKBHC, have noted that most of the volunteer chaplains that it works with would not need board registration but would need a reference ("good standing") from a faith group.

Stig was concerned about secularism as distinct from Humanists and the "big middle ground" which we needed to challenge David responded with assurance that the Group gave a "good grilling" and was exploring how far to work together with any non-religious group.

European Network of Healthcare Chaplaincy (ENHCC) : see the President's Report (*Karen Murphy*) 2015 -16 for this report.

Report of the European Association for Palliative Care (the EAPC) *Gary Windon reports*: we liaise with the EAPC and have a member who is part of the EAPC, but it has been a quiet year on the spirituality subgroup

Northern Ireland Healthcare Chaplains Association (NICA) : *Matthew Hagan writes*: It has been a privilege to have been appointed as President of the Northern Ireland healthcare chaplaincy Association (NIHCA). The members of the Executive Council work very well as a committee for the benefit of healthcare chaplaincy in our hospitals and hospices throughout Northern Ireland. I wish to take this opportunity to thank those people who have recently resigned from the NOHCA Executive and thank them for the valued contribution they have made to the business of the NIHCA. May God richly bless Rev. Canon David Ferry, Fr. Adrian Eastwood, Fr. Gerard Fox, Rev. Marlene Taylor, Deaconess Muriel Cromie and Sr. Jo Horgan. New members of the NIHCA Executive Council are Rev. Norman Harrison and Fr Robert Sloan and may god richly bless them also in this new role.

During the past year there have been various training events which have been well attended and the feedback has been very positive and encouraging. In November 2015 the NIHCA training event was held in Musgrave Park Hospital Church Belfast and entitled "Coaching at the end of life" with the facilitator being Rev. Don Eisenhauer. This event was opened up to other health care professionals and it proved to be very successful and it is hoped in the future that one of our training events each year will be made available to other health care professionals which will make the event multi-disciplinary.

Also during the past year the NIHCA Executive officers met with Chris Wray to discuss the NIHCA web-site re-design which will be launched at the 2016 NIHCA AGM> The new website will have a new logo and will have many new features which will be discussed further at this year's AGM. The NIHCA Executive officers has a meeting in December 2015 with Mr Chris Wilkinson at the Department of health at Stormont, Belfast to discuss then outstanding budget which should have been allocated to the NIHCA in early 2015. The meeting proved to be very productive and the budget has now come through and the 2016 budget has been secured as well.

Due to my many parish and chaplaincy commitments I myself am resigning from my position as NIHCA President at the 2016 NIHCA AGM. I feel that there are exciting times ahead for the NIHCA and I know that it will continue to grow in membership and in the range of activities and training that it provides to its membership. May God richly bless the NIHCA Executive Council and the NIHCA membership both now and in the times ahead.

Scottish association of Chaplains in Healthcare (SACHS) : This group was disbanded in January 2016. The Scottish Journal of healthcare chaplaincy ceased 2 years ago and was replaced now with health and Social care which was automatically sent to healthcare chaplains.

Chaplaincy Advisers report: Karen reported that Tony Kyriakides (a chaplain who promotes advisers from chaplains to interview panels) seeks to supply training and thus trained chaplains to be available for all interview panels. Steve and Judy have taken up this invitation, Karen is shortly to commence and she encouraged members to consider doing so.

Correspondence: There was none.

Elections to the Executive: Thanks were made to Markus and to Dawn who were stepping down from the executive each after six years service. There were 2 nominations and both were duly elected:

Carol Gully proposed by Liza Waller seconded by Nigel Mason

Keith Morrison proposed by Tom Duncanson seconded by Karen Murphy

Margery Collin's term of office as treasurer was up for re-election and she was unanimously elected.

A vacancy for Vice President has arisen through Markus end of office and not seeking re-election but that this was a matter for the Executive from within themselves but that it was noted by the AGM that David Buck has expressed interest and was fully supported.

Any Other Business:

Bob Whorton and Karen Murphy are co-editing a book on hospice and healthcare chaplaincy to be published by Jessica Kingsley (due to be published in 2017). All members are invited to

contribute and are encouraged to do so (details of the chapters of the book are on the website)

David informed the AGM that following the demise of the Liverpool Pathway and “One Chance to get it Right” a group, whose name has recently changed to “Ambitions for Life” should have representation from the AHPCC. Karen agreed (acknowledged this omission and has been in contact with Meg Burton representing chaplaincy on this group) and this shall be rectified.

Meeting ended 6.30pm.