

# UK Board of Healthcare Chaplaincy



## WELCOME

This is the 10th edition of the UKBHC's Newsletter - Edition 13.1

For the benefit of chaplains and the wider healthcare constituency, the Newsletter continues to highlight news of and insights into chaplaincy issues. Please let us know if you have any comments or suggestions for future editions.

## MEMBERS OF THE UKBHC

The four member groups of the UKBHC are:

- Association of Hospice and Palliative Care Chaplains (AHPCC): [www.ahpcc.org.uk](http://www.ahpcc.org.uk)
- College of Health Care Chaplains (CHCC): [www.healthcarechaplains.org](http://www.healthcarechaplains.org)
- Northern Ireland Healthcare Chaplains' Association (NIHCA): [www.nihca.co.uk](http://www.nihca.co.uk)
- Scottish Association of Chaplains in Healthcare (SACH): [www.sach.org.uk](http://www.sach.org.uk)

## WEBSITE

The main vehicle for contact with the UKBHC is the website - [www.ukbhc.org.uk](http://www.ukbhc.org.uk).

Please access the website regularly to keep up-to-date with important information for chaplains and others.

The website has been updated with the expectation that it will be easier to use, offer better communication opportunities and be more regularly updated with both current and archived material.

## FUTURE BOARD MEETINGS

The Board will meet in London on 20th June and 28th November 2013. In addition, it will meet in Glasgow on the morning of the AGM on 18th September. (Please note the AGM date.)

## UKBHC AGM 2013

The AGM of the UKBHC will be held at University of Glasgow on: Wednesday 18 September at: 2.00p.m.

## UKBHC 2013 Update

The Board is pleased to announce that following the adoption of the UKBHC Constitution in September 2012 the Board has now brought to an end its transitional arrangements and the Board's practices and procedures are now being implemented. This is an important step for the Board as it moves towards a decision on professional registration with the Professional Standards Authority (PSA) formerly the Council for Health Regulation and Excellence (CHRE).

This change has a number of implications for registered

chaplains and for those seeking to join the register in 2013. These can be summarised as follows:

- New registrants must complete the registration processes;
- An annual registration fee is payable by all registrants;
- All registrants must complete an annual CPD summary;
- All registrants must ensure their personal information held on the register is up to date.

### **What does this mean for those seeking to join the register?**

Those new to the profession and existing chaplains seeking to join the register must complete the registration process (See [www.ukbhc.org.uk/chaplains/registration](http://www.ukbhc.org.uk/chaplains/registration) ).

### **What does this mean for chaplains already on the register?**

Registered chaplains have the responsibility to maintain their registration by:

- Adhering to the UKBHC Code of Conduct;
- Ensuring their registration profile is up to date (e.g. e-mail address, appointment etc.);
- Paying the annual registration fee (£10 for 2013);
- Submitting an annual Continuing Professional Development (CPD) summary.

Those chaplains who do not meet these criteria will have their registration suspended and unless

the conditions are met will be removed from the register. These are normal requirements for all registered professions.

### **What will the Board do to support registrants?**

- To encourage members to keep their registration up to date the Board will e-mail all registrants when these events are due and send a reminder when required.
- The CPD summary for the previous year will be requested in January for completion by 31st March;
- The registration fee will be requested in **April** each year and should be paid by 30th June;

The fees reminder will include a request to update your profile (your personal information held on the register).

### **What should I do now?**

All chaplains should log-in to the UKBHC Website and update any personal information as required [www.ukbhc.org.uk/](http://www.ukbhc.org.uk/)

Did you pay your 2012 registration fee? If No please do so now: [www.ukbhc.org.uk/chaplains/registration/registration-fees](http://www.ukbhc.org.uk/chaplains/registration/registration-fees)

### **Have you submitted your 2012 CPD Summary?**

If not please submit it now: [www.ukbhc.org.uk/chaplains/cpd](http://www.ukbhc.org.uk/chaplains/cpd)

## The Work of the Board

### Professional Standards

#### Fitness to Practice

Fitness to Practice Procedures have been agreed and the UKBHC is now seeking to follow PSA guidance on the issue. The Board plans to publish this procedure along with other relevant pieces on the website in a clearly designated place.

The UKBHC sees that the person responsible for the maintaining of chaplaincy service and practice standards will be the Head of Chaplaincy Service and is looking to develop standards for the Head of Chaplaincy.

The UKBHC has identified that some Chaplaincies are being managed by non chaplains and recognises the need to develop a Standard for the Management of Chaplaincy Services.

#### Professional Advisers

Malcolm Masterman reported that there had been 65 requests for advisers to be involved in recruitment of chaplains. This represents the vast majority of posts advertised.

Letters have been sent to trust CEOs requesting that acknowledgement of and support for advisers be given to enable them to fulfil their role within the NHS.

Further funding for the work of the committee and for the management and training of advisers is being sought.

### Academic Standards

**The Online Introductory Course** should be ready to be launched by the end of May 2013.

The course was described in the previous edition of the UKBHC Newsletter.

#### CPD Summaries

It was reported that only 130 summaries had been received from the 515 registrants.

CPD summaries for 2012 were due by 31 January 2013. Registrants are reminded that CPD is a requirement of continued registration.

The Board decided that registrants will be informed that to maintain registration outstanding CPD Summaries and Fees for 2012 should be received by 30 June 2013.

Board registration has been used to raise the professional profile of chaplains in many trusts where it has thence been viewed very positively as an indicator of the quality of chaplaincy clinical pastoral practice.

### Treasurers Report

#### Registration Fees

*2012 was the first year of receiving registration fees. The PayPal system worked well and will be the preferred option for future payments. Payments were also received by cheque and by BACS though many of these were difficult to receipt as often no contact details were included.*

*We owe a large 'Thank You', to Lisa at Addenbrooke's, who administers the register, for her considerable detective skills in working out who was who for the anonymous payments and those who used a family members card with a different name on PayPal.*

*The 2013 fees have been held at £10 and will fall due in April and you will receive an e-mail requesting your fees. It would be helpful if you could use the PayPal button on the UKBHC website. If however you need to pay by cheque or BACS can you please ensure your name and e-mail address are included in order that we can receipt your payment and update the register to show you have paid.*

*Many Thanks*

*David Mitchell (Treasurer)*

## **Governance Issues**

### **Board Membership**

Lynne McIntyre, lay board member, has reluctantly tendered her resignation from the board. Work commitments are preventing her active involvement on the board though she continues to be a friend of chaplaincy.

Thanks were expressed at the last board meeting on 20 March 2013.

Nominations for Lay Membership were received for:

Brenda Maitland from Martin Bradley

Mary Corry from Derek Fraser

Brenda and Mary have submitted their CVs and have been invited to meet the board at the next meeting On 20 June in London.

The board continues to benefit enormously from the depth of experience and outlook that lay members bring. That they look at chaplaincy from without and are willing to contribute to its development as a profession can never be underestimated.

## **Other News**

### **CHCC**

The college continues to work to support chaplains and promote the Chaplaincy profession.

The January meeting of the OPC welcomed the new Unite Industrial Officer - Mark Robinson. His role will complement the Professional Officer - Jane Beach.

The annual Study Course for 2013 is planned for 24 -26 September, the title is :

*"The Role of Religion and Belief in Society – Does Healthcare Chaplaincy need to change?"*

Once again at the Hayes Conference Centre, where it will be possible to keep costs down again.

The Mental Health Chaplains conference is planned for 2-4 September and the title is: *"Falling Through the Cracks? - Re-empowering the chaplain in the brave new world."*

It will be held at the High Leigh Conference Centre, Herts.

For details of both and updates on the CHCC's work and other helpful information, see [www.healthcarechaplains.org](http://www.healthcarechaplains.org). CHCC members can also get more information by logging into the members' area, where they can also check/update their email address to receive occasional email updates.

### **The Journal**

We are very pleased with the successful conclusion to the discussions to launch a new journal:

#### ***"Health and Social Care Chaplaincy"***

to succeed the separate CHCC and SACH journals. All CHCC and SACH members will receive on-line access and printed copies of the journals as a benefit of their membership of the organisations.

In order to receive these CHCC members must register with Equinox. This can be done by logging into the CHCC website 'Members Area' then clicking on 'Your Account' and then clicking on to the 'Journal Registration' button. Your CHCC membership will then validate your right to free registration with Equinox.

### **Freedom of Information Request**

Mark Burleigh, CHCC President has been supporting the BBC regarding the "staffing" request that will ultimately show (we believe) the reductions in Chaplaincy numbers and grading

over the past 5 years in England. This will hopefully lead to some positive BBC local radio news stories about the value of chaplaincy and the difficulties we face with the cuts we are experiencing.

### **NIHCA**

The NIHCA AGM will be held

on **Fri 17th May**

at Lough Neagh Discovery Centre, Oxford Island, Craigavon

from **9.30am - 4.00pm**.

The 2 morning sessions will explore models of chaplaincy. The afternoon will focus on NIHCA business.

### **New Editor**

The UKBHC acknowledges with much gratitude the immense contribution that Tom Gordon has made to the chaplaincy profession and to the establishment, development and work of the board. Not least of this was his role as editor of this newsletter.

As the work of the board has grown so did the newsletter. The last edition was 6 pages.

That edition was Tom's last before he retired from the board.

I have taken on the unenviable task of being Tom's successor.

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